

MTSU Banner Finance Document Codes

NOTE: Document Codes highlighted in gray end in zero and not the letter O.

Document		
Prefix	Description	Contact
10	University AP Check	Accounting Services
90	Foundation AP Check	Advancement Services
!0	AP Direct Deposit	Accounting Services
AL	ADS Financial Accounting	Advancement Services
BS	Bookstore Charges	Phillips Bookstore
BU	Budget Entries	Budget Office
F0	Interface Feeds	Department responsible for charge
FC	Cash Receipts	Business Office
FI	Foundation Interest Entries	Business Office
FL	Aerospace Flight Training	Aerospace Department
FP	HR Financial Accounting	Payroll Services
FS	Facilities Services Charges	Facilities Services
FX	Fixed Assets	Accounting Services
G0	Indirect Cost Entries	Accounting Services
I0	AP Invoice	Business Office
IN	Interest Income Allocation	Business Office
IT	ITD Software Charges	Information Technology Division
J0	Business Office Journal Voucher Entered	Business Office
JE	Business Office Journal Voucher Load	Business Office
JV	Accounting Services Journal Voucher Load	Accounting Services
LC	LMS Loan Checks	Bursar's Office
LN	LMS Financial Accounting	Bursar's Office
MP	Motor Pool Charges	Facilities Services
P0	Purchase Order	Procurement Services
PC	Purchasing Card	Procurement Services
PG	Publications and Graphics Charges	Publications and Graphics
PH	Photographic Services Charges	Photographic Services
PL	Plant Costs	Facilities Services
PO	Postal Charges	University Post Office
PS	Printing Services Charges	Printing Services
R0	Requisition	Procurement Services
SA	SIS Financial Accounting	Bursar's Office
SE	SIS Student EFT	Bursar's Office
SR	SIS Student Refunds	Bursar's Office
SS	Student Stipends	Accounting Services
TC	Telephone Allocations	ITD Telecom
WH	Warehouse Issues	Procurement Services